



Dear Duke Power Customer,

Work Request No. _____

Duke Power is pleased to provide your electric service. In doing so, our goal is to meet your request with the least possible disturbance to your property without damaging any underground objects that may be present.

To provide the service you have requested, we must rely on your knowledge of any underground objects or obstructions that may impede the installation of poles, apparatus or underground facilities. You are the primary source of information about such objects or obstructions that could be damaged by Duke Power or our contractor's equipment.

In the interest of safety and a damage-free and timely installation, please do the following:

1. Use the checklist below to insure all site readiness requirements are completed.
2. Acknowledge that you understand the Electric Service Installation Provisions.

You may be responsible for any additional costs incurred by Duke Power due to our inability to perform work on schedule as a result of the site not being ready or remaining ready until all work has been completed. If you have questions about these provisions or your electric service, please ask the Duke Power representative handling your request. Thank you for your cooperation, and we look forward to providing you a safe and timely installation.

Site Readiness Checklist

Note: All marking/locating of lines and other customer-owned equipment must be done with flags, stakes, or paint.

CUSTOMER NAME: _____ SERVICE ADDRESS _____

SITE READY DATE: _____ DATE SERVICE NEEDED (REQUIRED DATE): _____

REQUIRED	REQUIREMENT	COMPLETED
<input type="checkbox"/>	I have read, understood, and accepted the Electric Service Installation Provisions' terms.	<input type="checkbox"/>
<input type="checkbox"/>	Route clear (minimum 10 ft. width from source to meter base).	<input type="checkbox"/>
<input type="checkbox"/>	Meter Base Ready (meter base, load-side conductors, grounding rod and conductor installed).	<input type="checkbox"/>
<input type="checkbox"/>	Grading within 6 inches of final or to final grade as indicated on reverse page.	<input type="checkbox"/>
<input type="checkbox"/>	Builder/Private Underground Obstacles (lines, tanks, etc.) located.	<input type="checkbox"/>
<input type="checkbox"/>	Work only in dry conditions to prevent yard damage.	<input type="checkbox"/>
<input type="checkbox"/>	Contribution-in-aid of construction obligation is met.	<input type="checkbox"/>
<input type="checkbox"/>	Large truck route clear to access poles, transformers, or other Duke Power equipment.	<input type="checkbox"/>
<input type="checkbox"/>	Conduit installed, as discussed with project engineer, for underground primary or service installations per specifications.	<input type="checkbox"/>
<input type="checkbox"/>	Concrete transformer pad is poured and metering conduit installed per specifications.	<input type="checkbox"/>
<input type="checkbox"/>	In multi-unit structures, all meter boxes are permanently and correctly marked.	<input type="checkbox"/>
<input type="checkbox"/>	I have been shown the pictures of Duke Power's standard UG installation equipment and understand the potential impact to my property.	<input type="checkbox"/>
<input type="checkbox"/>	As a developer, I understand my responsibilities outlined on the attached Subdivision/Multi-Family Checklist.	<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>	I have notified Duke Power of the completion of the above Site Ready requirements.	<input type="checkbox"/>



Electric Service Installation Provisions

Work Request No. _____

I, _____, have requested that Duke Power install above ground or underground electric service conductors at my home/business located at _____. In making this request, I agree to the following checked provisions:

1. ___ While Duke is responsible for locating publicly owned underground utility lines (telephone, catv, gas) I am responsible for identifying for Duke Power or its agent the correct location of all underground objects that might be damaged by or cause damage to Duke Power's equipment or its contractor's equipment in the process of installation. Underground objects include, but are not limited to: **septic tanks, drain lines, drain fields, water lines, irrigation lines and electrical lines not owned by Duke Power.**
2. ___ Once I have physically marked the underground objects, within + or - 30 inches, using paint, flags, or stakes, Duke Power or its contractor will assume responsibility for avoiding damage to said objects.
3. ___ I assume full responsibility for any damage to underground objects caused by my failure to notify or incorrectly notify Duke Power of the location of the underground objects.
4. ___ Duke Power or its contractor will assume responsibility for performing said installation in a professional manner by avoiding damage to obvious above ground objects such as curbs, gutters, shrubbery, sidewalks, and buildings.
5. ___ I understand the specific route of the proposed above ground or underground conductors and location of poles and/or apparatus as described by the Duke Power representative.
6. ___ In the course of installing underground lines and equipment in areas with landscape trees, there is the probability of some root damage and I will not hold Duke Power or its contractor responsible for damage to or the health of any trees.
7. ___ Equipment tracks and ground disturbance will result from the use of equipment necessary for the installation of above ground or underground facilities.
8. ___ Duke Power or its contractor **will not** be responsible for reseeding lawns or replacing gravel in the area(s) disturbed due to the installation of poles, apparatus (such as transformers or pedestals) or underground facilities.
9. ___ I may be required to pay a contribution in aid of construction if rock or other adverse conditions are encountered. Refer to Underground Distribution Installation Plan (copy available upon request). Costs associated with Lighting installations may vary from those listed below. These conditions include but are not limited to the following examples:

<u>Examples of Charges</u>	<u>Unit Cost</u>
Provide a trench in rock	\$ 52.62 per linear foot
Place clean sand/clay backfill	\$ 2.08 per linear foot
Provide clean sand/clay backfill from off site	\$ Cost plus 15%
Punching/tunneling under roads/driveways/sidewalks (3" conduit)	\$ 39.46 per linear foot
Digging within 30" of another utility	\$ 8.31 per linear foot
Remove/restore gravel, 2" depth, 10' width	\$ 20.77 per linear foot
Other: _____	\$ _____

10. ___ To meet National Electric Safety Codes, work site grading, and landscaping must be ___ at final grade or ___ within 6 inches of final grade (Duke Representative to initial appropriate item) before installation of underground facilities. Refer to Underground Distribution Installation Plan (copy available upon request).
11. ___ I understand that I may be responsible for any additional costs incurred by Duke due to Duke's inability to perform work on schedule as a result of my failure to have the site ready or remain ready until all work has been completed (\$125 minimum charge).
12. ___ These provisions have been explained to me and I have received a copy of this document.

Owner/Customer

Date

Duke Power Representative

Phone Number

Date